

West Berkshire Council

CIL Compliance Requests

West Berkshire Council charges for responses to queries regarding CIL compliance. For example, queries about whether the CIL has been discharged against a development, or any other similar enquiries.

From June 2016, the Council's charge for this information will be based on an officer rate of £50 perhour, subject to a minimum charge of £50, and thereafter rounded to the nearest half an hour.

Some example charges are given below:

Examples of amount of time taken to respond	Rounded (hrs)	Officer rate (£)	Charge (£)
35 mins (0.58 of an hour)	0.5	x 50	(Subject to min. £50) = 50.00
50 mins (0.83 of an hour)	1.0	x 50	= 50.00
85 mins (1.42 hours)	1.5	x 50	= 75.00
125 mins (2.08 hours)	2.0	x 50	= 100.00

We estimate that the vast majority of charges are likely to be £50.00 - £100.00.

However for particularly complex queries, more officer time will be required and the charge may exceed £100.00. Should this be the case, we will advise you of the increased charge before completing the request.

Payment process:

1. We will advise on the payment methods available at the time of receiving your request
2. Please then confirm to us how you wish to pay
3. Once we have completed the work we will calculate the charge due
4. We will advise you in advance of doing the work if the charge is likely to exceed £100.00
5. We will provide you with the response following receipt of payment