

Part 3.3
Meeting Procedure Rules - Meeting Rules Table

Introduction
 This Table is intended as a précis of elements of the Constitution relating to the make up of the Council, Committees, etc. It also lists (i) the standard items of business, (ii) the order of those items of business, and (iii) the Motions that can be moved without notice, at a meeting. In some places the Constitution will refer to this Table to identify which item of business/Motion/etc a particular meeting can consider/deal with. If there is any conflict between the wording of the Constitution and the contents of this Table, the Constitution will prevail.

References to [A], [B], [C], etc, are to the notes at the bottom of the table.

Constitution of Body
Where to look for terms of reference, powers, etc (over and above Parts 3 and 6)
Membership [A] - number of Councillors appointed as Members of Body
Substitutes appointed?
Members appointed by?
Quorum
Councillor Membership politically balanced?
Number of other Members (see notes below and Constitution for who, how appointed, etc)

Annual meeting	Budget meeting	Ordinary meeting	Extraordinary meeting	Ordinary meeting	Extraordinary meeting	Membership	Appeals Panel meeting	Annual meeting	Ordinary meeting	Extraordinary meeting	Advisory Panel meeting	Ordinary meeting	Extraordinary meeting	Annual meeting	Ordinary meeting	Extraordinary meeting	Meeting	Annual meeting	Ordinary meeting	Extraordinary meeting	Sub-Committee meeting	Annual meeting	Ordinary meeting	Extraordinary meeting	Annual meeting	Ordinary meeting	Extraordinary meeting	Annual meeting	Ordinary meeting	Extraordinary meeting
Part 4	Part 4	Part 5	Part 6.1	Part 6.2	Part 6.2	Part 6.3	Part 6.4	Part 6.5	Part 6.6	Part 6.7	Part 6.8	Part 6.8	Part 6.9																	
43 (all)	43 (all)	2 to 9	12	8	4 [K]	6 [E]	5	2 [O]	12	3	5	11 [G]	9																	
N/A	N/A	No	No	Yes	[L]	Yes	Yes	Yes [O]	No	No	Yes	Yes	Yes																	
11	11	4	N/A	3	4	4 [E]	4	2	4	4	4	4	4																	
N/A	N/A	Yes	No	Yes	No	No	Yes	No	Yes	No	Yes	Yes	Yes																	
None	None	None	None	2 [J]	4 [K]	15 [E]	None	2 [O]	None	None	None	None	None																	