



Ordinary Watercourse Consent

Highways and Transport, West Berkshire
Council, Market Street, Newbury,
Berkshire. RG14 5LD
Tel: 01635 519080

<p>Introduction</p> <p>Before completing this form we recommend you contact us for advice on your proposal.</p> <p>Please ensure you read through the guidance notes and the application form carefully before you fill the form in.</p> <p>It should take you about 20 mins to fill in this form</p> <p>If you are not sure about anything in this form, phone us on 01635 519080 during office hours only (8.30am - 5.00pm Mon-Thurs, 8.30am - 4.30pm Fri).</p>	<p>Contents</p> <ol style="list-style-type: none">1. Applicant details2. Agent details3. Interest in the land4. Location of work5. Description and purpose of proposed work6. Plans and sections7. Construction details8. Environment Agency interests9. Planning approvals10. Maintenance of structure11. Effects on the environment12. Water Framework Directive assessment13. Fees14. Checklist15. The Data Protection Act 199816. Declaration17. Next Steps
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1 Applicant Details

Name

Contact person

Postal address

Telephone number(s)

Email address

2 Agent details (if applicable)

Name

Profession

Postal address

Contact

Telephone number

Email address

3 Your interest in the land

3.1 What is your interest in the land?

4 Location of the proposed works

4.1 What is the location of the proposed works?

4.2 Name of river of watercourse (If known)

4.3 National grid reference of the site (12 figures)

5 Description and purpose of the proposed works

5.1 Please provide a description of the proposed works

5.2 Number of Structures

6 Plans and sections:

6.1 Please provide a description and reference number of all plans and sections you have provided (see the guidance notes)

7 Construction details

7.1 Are the works permanent or temporary or both?

Permanent (e.g. access culvert)

Temporary (e.g. scaffolding)

Both

7.2 Date construction work will start?

Date (DD/MM/YYYY)

8 Environment Agency interests

8.1 Do the proposed works involve or affect the following?

Impounding (holding back a watercourse)
Abstracting (removing) water
Fish or fisheries
Disposing of waste material
Discharging of water

If yes, please contact the Environment Agency on
03708 506 506

9 Other authority permissions

Fill in this section if you have been given planning permission for the proposed works. Otherwise go to Section 10.

9.1 Planning authority

9.2 Application number

9.3 Approval date

Date (DD/MM/YYYY)

10 Maintaining the structure

10.1 Name of person or organisation responsible for maintaining the structure

During Construction

Name

Contact number

Upon Completion

Name

Contact number

11 Effects on the environment

11.1 Please provide brief details of the effect the work will have on the environment together with any proposals for improvements you will make or action you will take to compensate for the effects.

12 Water Framework Directive (WFD) assessment

12.1 Is a Water Framework Directive Assessment required as part of your application? If yes, has one been submitted?

No

Yes Has one been submitted?

No

Yes

13 Fees

The amount of the fee is £50+VAT (£60) for each structure associated with the application. If you are unclear to what charge is applicable, contact us before you sending us this application

14 Checklist

Please read through this list and tick the items you are sending with this application.

- Completed Form
- Fee (If applicable)
- Copies of drawings/plans
- Additional supporting information
- Method Statement

15 The Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

16 Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including any supporting documents, is true. Tick this box to confirm that you agree with the declaration above.

- Title :
- Name :
- Today's date :
- Signature :

17 Next steps

Please return this form together with any supporting documents to :

West Berkshire Council
Highways and Transport
Market Street
Newbury RG14 5LD

If you need help filling in this form, contact the person who sent it to you or contact us as shown below.

General enquiries: 01635 (519080)

Enquiries : xxxx@westberks.gov.uk or customerservices@westberks.gov.uk

Website: www.westberks.gov.uk

Please tell us if you have any communication needs such as needing information in a different language or alternative format (for example, in large print, in Braille or on CD)

For LLFA Use Only

Ordinary Watercourse	Yes	No
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Fee Applicable	Yes	No
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Fee received?	Yes	No
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Date received

LDA 1991 File/office reference